



*Matsyodari Shikshan Sanstha's*

**Ankushrao Tope College, Jalna – 431203**

**INTERNAL QUALITY ASSURANCE CELL**

**Minutes of the IQAC Meeting Held on 12 July 2019**

The first meeting of the IQAC was held on 12/06/2019 at 01:30 PM under the Chairmanship of the Principal of the college. It was conducted in the IQAC office. The following agenda was discussed thoroughly and decisions were taken.

**Agenda:**

1. **To get Academic and Administrative Audit done from the parent university**
  2. **To organize seminars/Workshops on IPR/Innovation/Entrepreneurship**
  3. **To arrange Field Visits/Study Tours/Internships for various courses**
  4. **To conduct extension activities through N.S.S. camps in the neighborhood**
  5. **To organize sports and cultural programs**
  6. **To get Green Audit done from external agency**
- At the very outset, Principal Dr. Gaikwad B.R. welcomed all the IQAC members and looked through the agenda of the meeting.
  - The Chairman invited opinions of all IQAC members with regard to the Action Plan for the academic year 2018-19. Accordingly, the members provided different academic plans to be carried out during the academic year. It was decided that the Academic Calendar be prepared from June to April.
  - The issue of preparing a proposal for Academic and Administrative Audit was taken for discussion and it was decided that it should be filled up as early as possible.
  - Considering the importance of Startups and Entrepreneurship, the chairperson expressed the need to host seminars and workshops on these topics. Hence, the decision was taken to host these programs in this academic year.



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- Based on the curriculum, it is necessary to send the students to various study tours, field visits, internships etc. hence the chairperson attracted the attention of the members towards this issue. Accordingly, the decision was taken to send the students in great numbers for such activities.
- Considering the importance of extension activities, the decision to conduct such activities in the neighborhood community was taken. It was also decided that N.S.S. department of the college should conduct various camps in the neighborhood community.
- The decision to host sports and cultural activities was also taken during this academic year.
- The issue of getting the Green Audit done was taken for discussion and it was decided that the proposal should be sent to the Social Forestry Division, Jalna. The chairperson assigned this work to Dr. Patil S.A. of Geography department as a coordinator.
- Since there were no other issues, the meeting was adjourned with the permission of the chairperson.



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Sr. No.	Name	Designation	Signature
1.	Dr. Gaikwad B.R.	Chairman	
2.	Dr. Patil S.A.	Member	
3.	Dr. Khan S.A.	Member	
4.	Dr. Garad M. D.	Member	
5.	Dr. Gajhans D.S.	Member	
6.	Dr. Gavande K.S.	Member	
7.	Dr. Nikalje S.G.	Member	
8.	Dr. Dhere M.P.	Member	
9.	Dr. Gaikwad S.V.	Director/Coordinator	





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**Action Taken Report**

Sr. No.	Agenda	Action Taken
1.	To get Academic and Administrative Audit done from the parent university	AAA done through parent university
2.	To organize seminars/Workshops on IPR/Innovation/Entrepreneurship	Organized seminars/workshops on IPR/Innovation/Entrepreneurship
3.	To arrange Field Visits/Study Tours/Internships for various courses	Field Visits/Study Tours/Internships arranged for various courses
4.	To conduct extension activities through N.S.S. camps in the neighborhood	Conducted extension and outreach activities through N.S.S.
5.	To organize sports and cultural programs	Organized sports and cultural programs
6.	To get Green Audit done from external agency	Got Green Audit done from external Agency

  
Coordinator/Director IQAC

Director IQAC  
Matsyodari Shikshan Sanstha's  
Ankushrao Tope College  
Jalna (M.S.)

  
Principal

**PRINCIPAL**  
Matsyodari Shikshan Sanstha's  
Ankushrao Tope College, Jalna





*Matsyodari Shikshan Sanstha's*

**Ankushrao Tope College, Jalna – 431203**

**INTERNAL QUALITY ASSURANCE CELL**

**Minutes of the IQAC Meeting Held on 15 February 2020**

The Second meeting of the IQAC was held on 15/02/2020 at 01:45 PM under the Chairmanship of the Principal of the college. It was conducted in the IQAC office. The following agenda was discussed thoroughly and decisions were taken.

**Agenda:**

1. **To update sport facilities**
  2. **To update ICT enabled classrooms**
  3. **To purchase books and subscribe journals in the central library**
  4. **To prepare the blueprint of the proposed new college building in the campus**
- At the very outset, Principal Dr. Gaikwad B.R. welcomed all the IQAC members and looked through the agenda of the meeting.
  - The Chairman invited opinions of all IQAC members with regard to the Action Plan for the academic year 2018-19. Accordingly, the members provided different academic plans to be carried out during the academic year.
  - The issue of updating sports facilities was taken for discussion and it was decided that this work should be done at the beginning of the next academic year.
  - Considering the importance of use of ICT in teaching and learning, the decision to upgrade the ICT enabled classrooms taken.
  - Dr. Garad M.D. initiated the issue of purchasing new books and subscribing new journals for central library. The chairperson consented for the same and the decision was taken to do the same in the next academic year.



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- The issue of new proposed building was taken for discussion and it was decided that the blueprint of the building be prepared with the help of Engineers decided by the management.
- Since there were no other issues, the meeting was adjourned with the permission of the chairperson.

Sr. No.	Name	Designation	Signature
1.	Dr. Gaikwad B.R.	Chairman	
2.	Dr. Patil S.A.	Member	
3.	Dr. Khan S.A.	Member	
4.	Dr. Garad M.D.	Member	
5.	Dr. Gajhans D.S.	Member	
6.	Dr. Gavande K.S.	Member	
7.	Dr. Nikalje S.G.	Member	
8.	Dr. Dhere M.P.	Member	
9.	Dr. Gaikwad S.V.	Director/Coordinator	





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**INTERNAL QUALITY ASSURANCE CELL**

**Minutes of the IQAC Meeting Held on 15 February 2020**

**Action Taken Report**

Sr. No.	Agenda	Action Taken
1.	To update sport facilities	Sports facilities updated
2.	To update ICT enabled classrooms	ICT enabled classrooms updated
3.	To purchase books and subscribe journals in the central library	Books purchased and journals subscribed for central library
4.	To prepare the blueprint of the proposed new college building in the campus	Blueprint of the new proposed building prepared

  
Coordinator/Director IQAC

Director IQAC  
Matsyodari Shikshan Sanstha's  
Ankushrao Tope College  
Jalna (M.S.)

Principal

  
**PRINCIPAL**  
Matsyodari Shikshan Sanstha's  
Ankushrao Tope College, Jalna

